

# PARENT CONFERENCES

The Parent Conferences feature lets you book your own appointment times on schedules your School creates, such as Parent-Teacher Interviews. To access this feature, select the **Parent Conferences** link from the left side of your Parent Dashboard.

Any active Conferences that your Student is eligible for will be listed. If you have booked an appointment, you'll see a green checkmark. If you haven't, you'll have a yellow exclamation mark.

To view a Conference, click the date/time range. If you have more than one Student, you should see all available Student/Class combinations. You may have to check more than one Conference depending on the availability of a specific Teacher.



## PARENT INTERVIEWS

December 16 2015: 9:00 am - 11:00 am

| TIME     | STEPHANIE ADAMS<br>ESL 1<br>JENNIFER AARON | STEPHANIE ADAMS<br>ESL 1<br>ANNABELLE MAY<br>LAURENSTON                   | SAM ANDERS<br>GRADE 1<br>JENNIFER AARON | SAM ANDERS<br>GRADE 1<br>RACHEL<br>LAURENSTON                   |
|----------|--|---|---|---|
| 09:00 am |  |   |   |   |
| 09:20 am | <a href="#">Book</a>                       | <a href="#">Book</a>  |   | <a href="#">Book</a><br>Rachel Laurenston<br>(Ellen Laurenston) |
| 09:40 am |  | <a href="#">Book</a><br>Annabelle May<br>Laurenston<br>(Ellen Laurenston) | <a href="#">Book</a>                    | <a href="#">Book</a>  |
| 10:00 am | <a href="#">Book</a>                       | <a href="#">Book</a>  |   |   |
| 10:20 am | <a href="#">Book</a>                       | <a href="#">Book</a>  |   |   |
| 10:40 am | <a href="#">Book</a>                       | <a href="#">Book</a>  |   |   |

To book an appointment, click **Book** and you have 30 seconds to hit **Confirm Booking**.

To change an appointment that you have booked, click on the Appointment time and then **Confirm Cancel**.

### Book: Jennifer Aaron

**Don McDowell At 10:20 am**

Please confirm that you would like to book your conference with this teacher at the time selected. If you would rather have a different time, please click cancel and choose another time. Otherwise, click "Confirm Booking".

**Time left to ensure the timeslot is saved for you: 00:29**

[CONFIRM BOOKING](#) [CANCEL](#)

You can review your booked Conference appointments by clicking Parent Conference at any time. Booked appointments will be listed under Upcoming Appointments. Click **Print** to print a copy of your bookings.

### Upcoming Appointments

**Meet the Teachers Night**  
School-Day Academy

September 05 2016 : 01:30 pm - 01:40 pm

Student: Jon Black  
Teacher: John Brown  
Room: A101

**PTI**  
School-Day Public School

October 27 2016 : 03:20 pm - 03:40 pm

Student: Rachel Laurenston  
Teacher: Sam Anders  
Room: 1A